

Rules of procedures for the provisions for international projects

1. Preface

1.1. Objectives

The provisions for international projects are considered for project-related partial financing. The main goal of the provisions is the support of national association or the support of professional social workers on-site or in Switzerland, for consolidation and development of the structures in the field of social work.

1.2. Target groups

The target groups are national associations of Social Work or professional social workers, which are engaged in the buildup and further development of national or international structures.

1.3. Content and themes of the projects

The projects can be drafted to following themes:

- Job profile and identity in a professional way of understanding
- Working on the professional recognition
- Working conditions
- Communication, Lobbying, collaboration with partners
- Promotion for members
- Specified matters from the demanding association/person

2. Criteria's of the projects

The criteria's of the projects are:

- The projects have to be described and agreed in a written agreement. The agreement contains the objectives, the tasks, partners (association and the responsible body, persons or experts with the willingness to contribute time for the project), timeline, internal/external coordination with all the partners, costs, public relation, reporting and evaluation deadlines.
- The demanding association/person has to contribute a financial in-house effort or showing that third-party funds are necessary.

2.1. Procedures of project selection

All incoming projects will be submitted to the international commission of AvenirSocial and will then be submitted as a proposal to the board of the Swiss association. The commission itself can also propose projects. The general secretary proposes the project with the description to the next board meeting, as soon as the international commission treated it. The board itself can, while considering the budget process and in justified cases vote against a project proposal.

3. Financing

The financing of the projects is made with provisions on the membership fee. The board decided regarding the budget the amount. As a benchmark we aim to give 0.2% on the income of the membership fees to international project. Financing of projects can be paid for maximal three years and cannot be repeated.

For this purpose we use the already existing account „Rückstellungen Internationale Projekte“.

4. Reporting

The report on the ongoing projects will be mentioned in the annual report of AvenirSocial.

5. Approval and validity

This rules of procedure was applied from the board of AvenirSocial on the meeting off he 1th/2th march 2013. It will be coming into effect per 1th January 2013.